Masterton Out of School Club
Day Care of Children

Masterton Primary School
Aberdour Road
Dunfermline
KY11 8HY

Telephone: 07860 957 888

Type of inspection:
Unannounced

Completed on:
25 November 2021

Service provided by:
Fife Council

Service provider number:
SP2004005267

Service no:
CS2006139630

About the service

Masterton Out of School Club registered with the Care Inspectorate on 1 April 2011.

The service is provided by Fife Council and is registered to provide a care service to a maximum of 64 children, who are of an age to attend primary school up to 14 years. The service may operate on Monday - Friday, from 7.45am - 9.00am and from 2.45pm - 6.00pm during term time and from 7.45am - 6.00pm during holidays and in-service days.

The service operates from Masterton Primary School which is located within a residential development on the outskirts of Dunfermline town. There are parks and shops within walking distance of the premises. The club has exclusive use of the dining hall, gym hall and a separate chill out room. There are large enclosed outdoor areas to the front and back of the school that are regularly used.

The main aim of the service is:
- 'To provide high quality, affordable and accessible out of school care to allow parents to return to or continue in employment, training, or further education, with the confidence of knowing that their son/ daughter is cared for in a safe, secure and stimulating environment'.

A full statement of aims and objectives is available from the service on request.

We carried out an unannounced inspection of Masterton Out of School Club on Monday 22 November 2021. The inspection was continued using virtual technology and feedback was given on Thursday 25 November 2021.

As part of this inspection, we took into consideration Key Question 5 - Operating an early learning and childcare setting (including out of school care and childminders) during Covid-19 with a specific focus on Quality indicator 5.2: Infection prevention and control practices support a safe environment for children and staff. We will report on the overall performance of this indicator in Theme 1 Quality of Care and Support.

We check services are meeting the principles of Getting it Right for Every Child (also known as GIRFEC), Scotland's national approach to improving outcomes and wellbeing of children by offering the right help at the right time from the right people. It supports them and their parent(s) to work with the services that can help them. There are eight wellbeing indicators at the heart of Getting it Right for Every Child: safe, healthy, achieving, nurtured, active, respected, responsible and included.

What people told us

During our inspection visit, we observed children enjoying their play experiences, both indoors and out. Some of the children were comfortable approaching us and told us they really enjoyed attending the club.

We asked the service to send an email from us to parents to request their feedback. Five parents responded over email. Overall, parents were happy with the quality of care and support provided to children. Some parents would like more communication and information about their children's experiences in the club. We have shared this feedback with the service and have included some comments below which represent parents views.

- "A range of activities always seem to be on offer for the children to choose from".

- "It would be good to get some feedback on how the children are doing/settling/mixing".

- "I have no concerns about my child's safety, the staff seem friendly and my child enjoys their time there".

- "My child is encouraged to try different foods and the staff are always very friendly and welcoming. I would highly recommend their services to other parents".

Self assessment

The service had not been asked to complete a self assessment in advance of the inspection. We looked at their own improvement plan which demonstrated their priorities for development. This included reviewing child and parent involvement in the development of the club, and developing evaluations of children's play.

From this inspection we graded this service as:

Quality of care and support	5 - Very Good
Quality of environment	not assessed
Quality of staffing	not assessed
Quality of management and leadership	4 - Good

What the service does well

Staff were caring, nurturing and responsive which supported children's emotional and developmental needs. The skilled staff team had developed positive relationships with children and knew them well. This meant children were offered care tailored to their needs and interests. Staff knew how to encourage children's friendships and sensitively supported all children to feel included in play. Children's rights were embedded in practice which showed they were respected.

All children were engaged in play and had fun throughout the visit. There was a wide variety of activities and resources for children, and they could freely choose where they wanted to play. Staff were extending learning by using skilled questioning. This promoted children's natural curiosity and problem solving skills.

Children could follow their own interests through child-led planning approaches. They were fully involved in planning activities and their ideas were listened to. For example, they had opportunities to share their hobbies and interests with planned demonstrations. This allowed children to take on leadership roles which promoted their positive sense of self. This enabled children to feel included, responsible, and valued.

Snack time was well organised and children with allergies were offered food that met their needs. The service had recently developed the snack menu using relevant guidance to ensure snacks were nutritious and healthy. Children had been voting on snacks each day which meant they were included in the review of the new menu. This showed their views and opinions were respected.

Children were protected as staff were confident about their role and responsibilities in identifying, recording, and reporting any child protection concerns. They worked well with other professionals when required, to support children's development and wellbeing. This allowed consistent approaches to be used to support children and ensured they were kept safe.

The team were having regular meetings. Set agenda items allowed the meetings to be purposeful, including reviewing individual children's needs and service procedures. This allowed staff to practice confidently and consistently. The team worked well together and were keen to take forward ideas and develop the service. This meant children benefited from a staff team who were skilled and motivated and understood their roles and responsibilities towards improving children's outcomes.

We were satisfied that the service had appropriate infection control procedures in place to support a safe environment for children and staff. For example, we observed good hygiene and cleaning procedures and an increased amount of time spent outdoors.

What the service could do better

Children were offered a high quality experience as a result of the effective quality assurance systems in place. There were still opportunities to improve this, using best practice, evidence and research, which will help staff to continue to improve. The service had started to review the quality framework for daycare of children, childminding and school aged childcare. This will support the service to recognise what they do well, how they know, and plan what they aim to do next. This would enable continued positive outcomes for children.

All children had personal plans in place that included information about their likes and dislikes. Children were included in the development of the plans using the wellbeing indicators to record information about their learning and development. They used the plans to set themselves personal goals. The service was planning to review these documents and we suggested these could be further enhanced by including information about how children will be supported to meet their goals. This will allow children to be better supported to achieve and fulfil their potential.

Regular support and supervision meetings were taking place. These were allowing staff to feel appreciated and valued. We advised the manager these meetings could be further structured to support individual professional development linked to observations of practice. For example, if more robust plans to observe practice were in place, more targeted support for staff development could be planned. This would allow for more meaningful meetings to promote continued professional development. The positive atmosphere in the service would suggest staff are ready for this next step and would welcome consistent review of practice in a supported way. This would allow children to benefit from a service who were committed to continuous improvement.

An improvement plan was in place which detailed areas of development the service was focussed on. These included reviewing and enhancing children and parental involvement. Staff were able to make improvements based on their own learning. They were included in making changes and they should now consider how they can use each other's strengths to improve the service even further. This would allow children to benefit from a staff team who were working together to continue to offer high quality experiences.

Requirements

Number of requirements: 0

Recommendations

Number of recommendations: 0

Complaints

There have been no complaints upheld since the last inspection. Details of any older upheld complaints are published at www.careinspectorate.com.

What the service has done to meet any requirements we made at or since the last inspection

Previous requirements

There are no outstanding requirements.

What the service has done to meet any recommendations we made at or since the last inspection

Previous recommendations

There are no outstanding recommendations.

Inspection and grading history

Date	Type	Gradings	
25 Oct 2019	Unannounced	Care and support Environment	5 - Very good 5 - Very good

Date	Type	Gradings	
		Staffing Management and leadership	Not assessed Not assessed
10 Nov 2016	Unannounced	Care and support Environment Staffing Management and leadership	5 - Very good Not assessed 5 - Very good Not assessed
24 Jul 2013	Unannounced	Care and support Environment Staffing Management and leadership	4 - Good 4 - Good 5 - Very good 5 - Very good
24 Jul 2012	Unannounced	Care and support Environment Staffing Management and leadership	4 - Good 4 - Good 4 - Good 3 - Adequate
30 Aug 2010	Unannounced	Care and support Environment Staffing Management and leadership	Not assessed 5 - Very good Not assessed 5 - Very good
27 Feb 2009	Unannounced	Care and support Environment Staffing Management and leadership	5 - Very good 4 - Good 4 - Good 4 - Good

To find out more

This inspection report is published by the Care Inspectorate. You can download this report and others from our website.

Care services in Scotland cannot operate unless they are registered with the Care Inspectorate. We inspect, award grades and help services to improve. We also investigate complaints about care services and can take action when things aren't good enough.

Please get in touch with us if you would like more information or have any concerns about a care service.

You can also read more about our work online at www.careinspectorate.com

Contact us

Care Inspectorate
Compass House
11 Riverside Drive
Dundee
DD1 4NY

enquiries@careinspectorate.com

0345 600 9527

Find us on Facebook

Twitter: @careinspect

Other languages and formats

This report is available in other languages and formats on request.

Tha am foillseachadh seo ri fhaighinn ann an cruthannan is cànain eile ma nithear iarrtas.

অনুরোধসাপেক্ষে এই প্রকাশনাটি অন্য ফরম্যাট এবং অন্যান্য ভাষায় পাওয়া যায়।

یہ اشاعت درخواست کرنے پر دیگر شکلوں اور دیگر زبانوں میں فراہم کی جاسکتی ہے۔

ਬੇਨਤੀ 'ਤੇ ਇਹ ਪ੍ਰਕਾਸ਼ਨ ਹੋਰ ਰੂਪਾਂ ਅਤੇ ਹੋਰਨਾਂ ਭਾਸ਼ਾਵਾਂ ਵਿਚ ਉਪਲਬਧ ਹੈ।

هذه الوثيقة متوفرة بلغات ونماذج أخرى عند الطلب

本出版品有其他格式和其他語言備索。

Na życzenie niniejsza publikacja dostępna jest także w innych formatach oraz językach.